

Student Relief Fund

Guidelines

1. Monies from an activity specified as benefiting the student relief fund can be deposited into the Student Relief Fund.
2. The Student Affairs Committee in conjunction with the associate dean for student affairs' office in the McWhorter School of Pharmacy will manage the account.
3. Monies from the student relief fund can be utilized by any pharmacy student currently enrolled and in good standing in the McWhorter School of Pharmacy for emergencies such as, but not limited to:
 - a. Loss due to fire, water or other damage
 - b. Student health issues
 - c. Immediate family emergencies such as death or illness
 - d. Other reasons deemed sufficient by the committee
4. The amount of funds to be disbursed will depend upon documented needs as well as available funds.
5. The appropriate application form must be completed. It is located in this handbook and can also be obtained from the associate dean for student affairs' office. The completed application can be turned in to the associate dean for student affairs or the chair of the Student affairs committee. The request will be routed to the student Affairs committee and then the individual will be contacted for further information
6. Each completed application will be given due consideration by the Student Affairs Committee. The committee will provide a decision within 7 working days of the submitted application. If a request is made for emergency funds and the committee cannot convene, then an e-mail vote can be conducted. Regardless of the mechanism, a quorum of the committee is required.
7. Monies will be requested from and dispersed by Financial Aid in Samford Hall.
8. Documentation of money spent or money to be spent is required.
9. Any monies not utilized for the accepted matter must be returned to the student relief fund.
10. Any false statements, omissions, or other misrepresentations made on applications may result in immediate repayment in full of any assistance in addition to disciplinary action.

Application

See following page:

Student Relief Fund Application

The McWhorter School of Pharmacy Student Relief Fund was founded to provide financial assistance to pharmacy students in times of need or emergency. Students can apply for aid or can be nominated for aid by another student or faculty member. This fund is supported by donations and fundraising efforts by the students, faculty, and staff of the McWhorter School of Pharmacy.

Student Information

Name		
School Address		
City, State, Zip		
Phone	Home:	Cell:
E-Mail Address		
Projected Graduation Year		

If you are nominating a student for relief, please provide the following:

Name and title	
Phone	

Request

Amount requested	\$
How soon is assistance needed?	

Explanation of Request

Briefly summarize the circumstances of the request for assistance. Please indicate any research done to support the amount requested (ex. \$50 bus ticket from Greyhound, \$500 hospital co-pay). Attach separate page if necessary.

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am awarded assistance, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate repayment in full of any assistance in addition to disciplinary action.

Name (printed)	
Signature	
Date	